



EXHIBITOR AGREEMENT
2023 Minnesota Work Comp Forum
October 13, 2023

Organization Information

EXHIBIT CONTACT:	BILLING CONTACT (if different):
Name:	Name:
Company / Agency	Company / Agency
Email Address	Email Address
Address	Billing Address
City State Zip/Postal Code	City State Zip/Postal Code

Information for Online Listing

The 2023 Minnesota Work Comp Forum must receive a completed Exhibitor Agreement, payment, and your organizations digital logo within 30 days of registering as an Exhibitor. Please email logo to: MinnesotaWorkCompForum@gmail.com
Organization Name (How it should be listed in the program)
Web Address
Organization tagline or description to be listed with logo

Exhibit Booth Selection

<input type="checkbox"/> Platinum Exhibitor - \$1,250* <input type="checkbox"/> Gold Exhibitor - \$1,000 <input type="checkbox"/> Silver Exhibitor - \$750 <p>*There are only two spots available at the Platinum Exhibitor level. Booth reservations are accepted on a first-come, first-served basis. Booth assignments are confirmed only after full payment has been processed.</p>

Payment

All reservations and full payment for exhibit space are required no later than August 1, 2023. Please make checks payable to Workers' Compensation Reinsurance Association or go to www.eventbright.com to pay by credit card.

Please return completed Exhibitor Agreement to:

Cory Jansen
WCRA
400 Robert Street North, Suite 1700
St. Paul, MN 55101

Agreement and Signature

We hereby apply for exhibit space at the 2023 Minnesota Work Comp Forum. We further agree to the Exhibitor Contract Terms and Conditions attached hereto. This Application and the Exhibitor Contract Terms and Conditions attached hereto (collectively, the "Agreement") shall become effective on the date signed below and will remain in effect until all responsibilities set out are fulfilled.

Name of Company/Agency: _____

Authorized Signature: _____ Date: _____

EXHIBITOR CONTRACT TERMS AND CONDITIONS

CONTRACT FOR SPACE: The Agreement must be completed in its entirety and accompanied by the total booth fee before it will be processed or a space assigned. The signed Agreement constitutes a contract between the Workers' Compensation Reinsurance Association and Minnesota Workers' Compensation Insurers Association (hereinafter collectively referred to as the Organizers) and the exhibitor.

ELIGIBILITY TO EXHIBIT: The content of materials displayed in the exhibit space must be relevant to the workers compensation industry. The Organizers reserves the right to refuse any application for exhibit space or curtail or cancel any exhibit that in the sole judgment of the Organizers is not consistent with the goals of the 2023 Minnesota Work Comp Forum. This policy also applies to the nature of displays, advertisements, sales of products (including novelties and souvenirs), and the decorum of exhibitors or their employees. Exhibits cannot be used for politically or ideologically partisan purposes, and are subject to the approval of the Organizers.

ASSIGNMENT OF SPACE: Booth space will be assigned at the discretion of the Organizers. The Organizers reserves the right to alter exhibitor's assigned location at any time if deemed in the best interests of the 2023 Minnesota Work Comp Forum. The Organizers will consult with exhibitor before exercising its discretion.

WITHDRAWAL: Cancellations must be made, in writing, no later than 120 days before the event, and refunds will be processed, less a 10% administration fee no later than (5) five business days after receipt of written notice of cancellation. There will be no refunds for cancellation requests received after [August 1, 2023].

TERMINATION OF MEETING AND EXHIBIT: Should the premises in which the

2023 Minnesota Work Comp Forum is to be held become, in the sole judgment of the Organizers, unavailable or unfit for occupancy, or should the 2023 Minnesota Work Comp Forum be materially interfered with by reason of act beyond the control of the Organizers, this Agreement may be terminated. The Organizers will not incur any liability for damages sustained by the exhibitor as a result of such termination. In the event of such termination the exhibitor expressly waives such liability and releases the Organizers of and from all claims for damages and agrees that the Organizers shall have no obligations except to refund to the exhibitors a prorated share of the aggregate amount received by the Organizers (as rental for exhibit space for said Exhibit), after deducting all costs and expenses in conjunction with such Exhibit, including a reasonable reserve for claims.

BOOTH PERSONNEL/BADGES: Badges are required for all persons working at the 2023 Minnesota Work Comp Forum and must be worn by all exhibitors.

DISPLAY RULES AND REGULATIONS: The Organizers provide the following: an 8'x 8' exhibit space with company name, backdrop, and skirted table. All display fixtures must be confined to that area of the exhibitor's space. Displays must be contained within the assigned booth spaces in such a way that they do not interfere with other exhibitors' displays.

LABOR/SAFETY/FIRE: Exhibitors will comply with all applicable statutes, ordinances, rules and requirements relating to health, fire, safety, and use of the premises. Booth decorations must be flame-proof and all hangings must clear the floor. Electrical wiring must conform with all federal, state and municipal government requirements and to National Electrical Code Safety Rules. If inspection indicates that an exhibitor has neglected to comply with these regulations, or otherwise

incurs fire hazards, the right is reserved to cancel at exhibitor's expense all or such part of the exhibit as may be irregular.

INDEMNIFICATION AND WAIVER:

Exhibitor remains solely responsible for the safety of its property at all times during transit to and from the 2023 Minnesota Work Comp Forum and while at the location hosting the 2023 Minnesota Work Comp Forum. Neither the Organizers nor their directors, officers, employees, agents or subcontractors (hereinafter, the "Indemnified Parties") are responsible for Exhibitor's property or any loss thereto from any cause.

EXHIBITOR HEREBY WAIVES AND RELEASES ANY CLAIM OR DEMAND IT MAY HAVE AGAINST ANY OF THE INDEMNIFIED PARTIES BY REASON OF ANY DAMAGE TO OR LOSS OF ANY OF ITS PROPERTY.

Exhibitor agrees that it will indemnify and hold the Indemnified Parties harmless from and against all claims on account of injury to any person or property to the extent that any such injury was caused wholly or in part by an act or omission of exhibitor or any of its agents, employees, subcontractors, guests, licensees or invitees. This indemnification of the Indemnified Parties by exhibitor is effective unless such injury was caused by the sole negligence, or gross negligence or willful misconduct of the Indemnified Parties.

The Indemnified Parties shall not in any manner or for any cause be liable or responsible to any exhibitor or its employees or agents or any other person for any injury or damage to any person, business or property in any way related to or arising in connection with the exhibition; and any and all claims for such injuries or damages are hereby waived and each exhibitor agrees to indemnify and hold harmless the Indemnified Parties against any and all claims, liabilities, losses and expenses, including reasonable

attorney's fees, imposed on, incurred by or asserted against the Indemnified Parties caused by any act or omission of that exhibitor, or occurring within the exhibit space leased by that exhibitor or arising in connection with the activities conducted by that exhibitor in connection with the exhibition.

The exhibitor acknowledges that the Indemnified Parties and the facility do not maintain insurance covering the exhibitor's property and that it is the sole responsibility of the exhibitor to obtain insurance covering such losses by the exhibitor.

ADDITIONAL RULES: Distributing advertising matter outside of the exhibitor's rented space is not permitted. All exhibitors' furnishings must be contained within the confines of their booth. Aisles or facility fire exits must not be obstructed at any time. Exhibitors may offer food or beverage at individual booths, but must be arranged through the Organizers with the approved catering vendor. The Organizers reserves the right to restrict any exhibit which might be considered undesirable or does not conform to the Agreement, or to make any modifications to these displays, at exhibitor's expense, so that the exhibit conforms to the Agreement.

FORCE MAJEURE: The Indemnified Parties will not be responsible in any event for any loss, damage, delay, or limitation related to acts of God, transportation stoppages, labor disputes, government restrictions, civil unrest, warfare, acts of terrorism, unavoidable casualty, or any other similar or dissimilar causes beyond their control.

AMENDMENT TO CONTRACT TERMS AND CONDITIONS: Any and all points not covered specifically are subject to the decision of the Organizers. The Organizers may, in their sole discretion, make reasonable changes, amendments, or additions to Agreement upon written notice to exhibitor. Any such changes shall be binding on exhibitor equally with the other requirements contained herein.